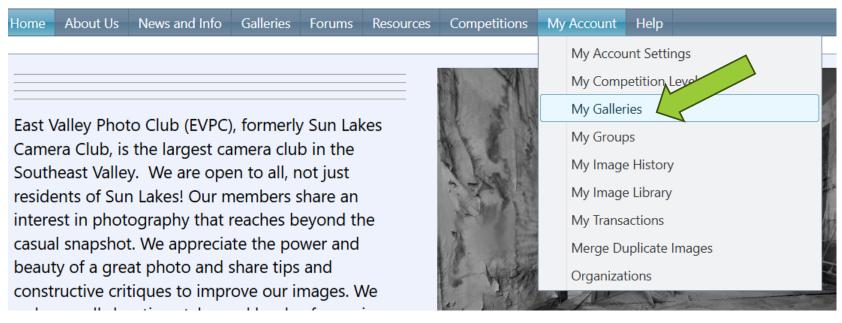
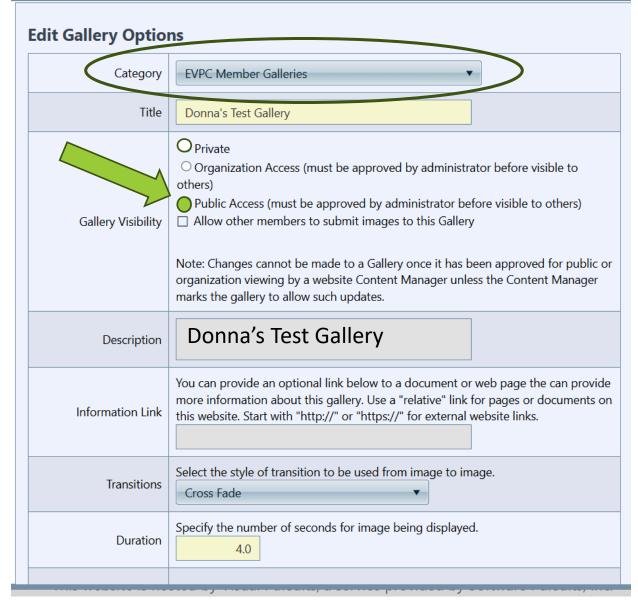
Adding a Member Gallery

Click on My Account >
My Galleries.
On the galleries page,
Click "Add New Gallery"
On the EVPC Member
Galleries Line







Sequence	Galleries within this category are sorted by sequence and then by Gallery Name. 100
Options	 ✓ Display Image Titles ✓ Display Authors □ Display Author Image Ids □ Display any available metadata (EXIF) ✓ Display captions or image notes, such as competition awards ✓ Allow the display of author watermarks on larger gallery images ✓ Display Gallery Description ✓ Display the Name of the Gallery Creator □ Start gallery on a random image and auto-repeat the gallery ✓ Automatically start sequencing through the gallery images ✓ Display thumbnail images along with the larger gallery images. Consider unchecking this option for galleries embedded in pages, such as the Home page. ○ Position an embedded gallery where it is placed on the page. ○ Float an embedded gallery to the top left side of the page. ○ Float an embedded gallery inside its container.
Cancel Update Gallery Options	

Do not change the Category, leave as EVPC Member Galleries. Add a Title of your choice.

Click Public Access to allow other members to view your gallery. Insert a Description of your choice.

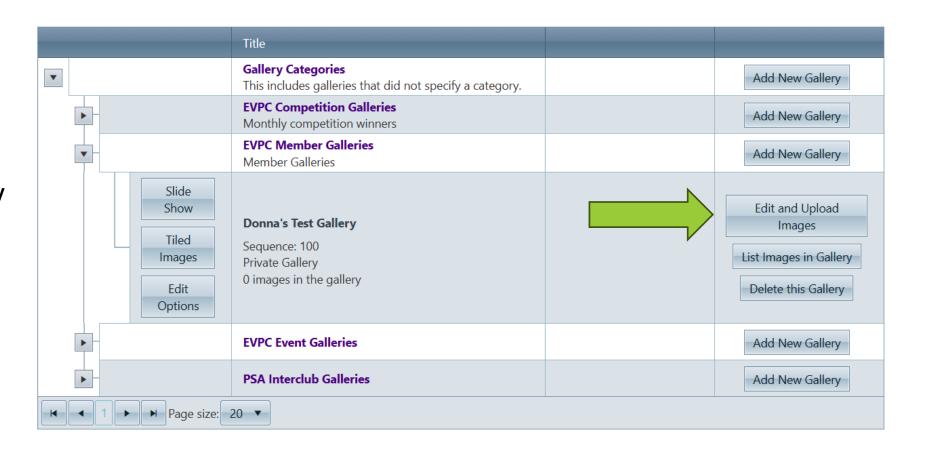
Select a Transition type.

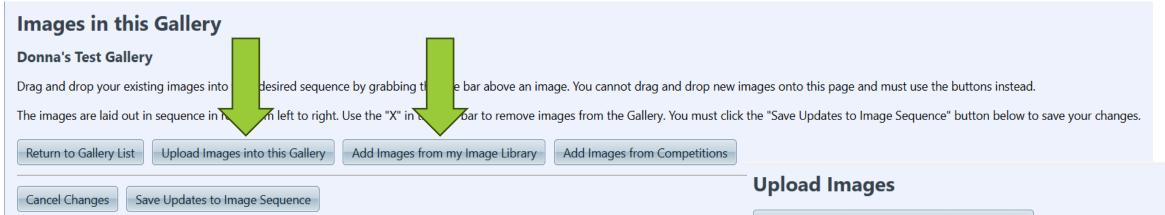
Set the duration between 4 and 7 seconds.

The sequence and options do not require update.

Click "Update Gallery Options".

- A request to approve the Gallery will be sent to the webmaster.
- If you leave the gallery Private, you may send an email directly to the webmaster requesting the gallery be changed to Public.
- You may now add images to your gallery. Click the "Edit and Upload Images" button.





Generally, images are uploaded into your Gallery from your computer or from you images you have already added to your Image Library.

To upload from your computer

- Click "Upload Images into this Gallery"
- On the next page, Click "Select"

Instructions and Restrictions on Uploading Images

Video: How to Submit Images to a Competition

Video: How to Create an Image Sequence

☐ Use optional file name formats

Information on Optional File Name Formats

Use the "Select" button below to select one or more files to upload. On most browsers you can also drag and drop files onto the Select button. Use the "Select" button to add additional files. The upload process will start with each file as soon as you use the Select button. When all the files have been uploaded, as indicated by the green dot by each file name, click the "Save Images" button below.

Please only upload only your own images. You will become the author of any images you upload and your images will be marked with your copyright. Avoid uploading duplicate images. Instead, reference your existing image in your Image Library.

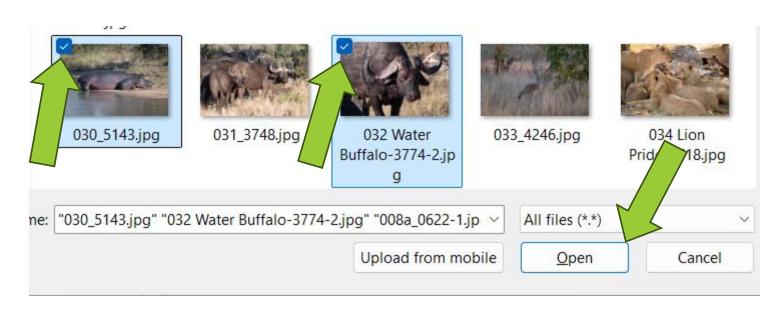
After your images are uploaded into your library, references to those images will be automatically added to your Gallery titled 'Donna's Test Gallery'.

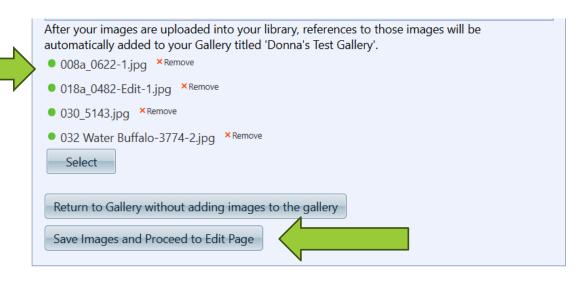
Select

Return to Gallery without adding images to the gallery

Save Images and Proceed to Edit Page

- Navigate to the desired directory and select the pictures you want to upload and click "Open".
- Please resize your pictures to less than 3 MB each before uploading.
- After all pictures show a green dot indicating they have loaded, Click "Save Images and Proceed to Edit Page"

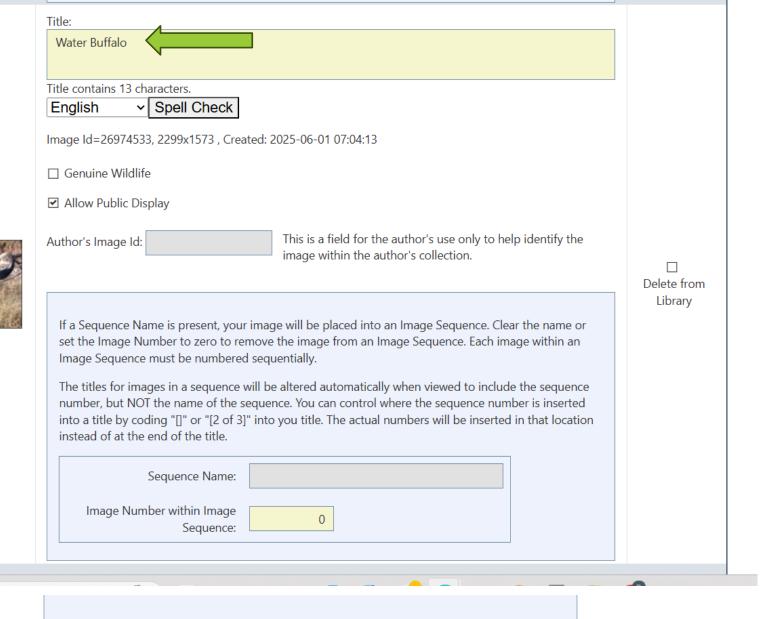




Enter a Title for each image if different from the file name you loaded

No other changes should be necessary

When done verifying the titles, click "Save any changes and return to the original page" at the bottom.

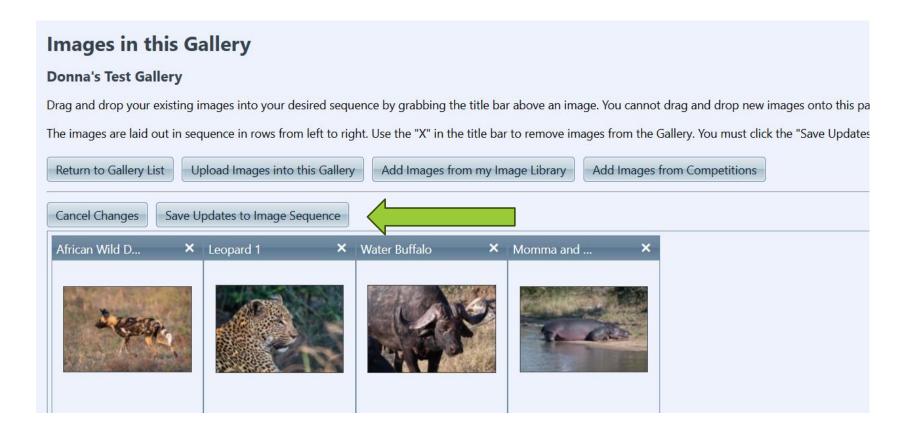


When you click the button below your changes will be saved. You will then return to the page where you started your upload.

Save any changes and return to the original page



Click "Save Updates to Image Sequence"



You can now view the tiled images in your gallery in My Account > My Galleries > EVPC Member Galleries > and clicking either "Slide Show" or "Tiled Images".

Once the gallery is approved, it can be viewed at Galleries > EVPC Member Galleries

